

# MASTER OF MANAGEMENT (FINANCE)

Assoc. Professor Greg Schwann

**WELCOME  
TO THE  
WORLD  
CLASS**



# WHY STUDY FINANCE?

- Questions finance can answer
- Building a career in finance



# THE PROGRAM

## You are here to:

- Acquire the financial knowledge and professional skills that will prepare you for entry into the **finance profession**
- Develop sufficient understanding across different business areas to be able to use your finance knowledge in a whole of business setting



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# THE PROGRAM DIRECTOR



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**STOP** 

Your student services  
online, on the phone and in person



Find all of your  
Uni info online

 [students.unimelb](https://students.unimelb)

Comprehensive website for  
current students at Melbourne



Check our FAQs  
or ask online

 [ask.unimelb](https://ask.unimelb)

University's knowledge database



Join a chat

9am – 7pm  
Monday to Friday



Call us

13 MELB (13 6352)

Outside Australia: +61 3 9035 5511

9am – 5pm  
Monday to Friday



Visit us from 9am – 5pm, Monday to Friday

**Stop 1 at PARKVILLE**

*All students*

757 Swanston Street  
(Main entrance off Grattan Street)

**Stop 1 at SOUTHBANK**

*VCA and MCM students only*

234 St Kilda Road, Southbank  
(Elisabeth Murdoch Building)

**Health and Wellbeing  
services**

*All students*

138 Cardigan Street, Carlton

**GET  
UPDATES  
ONLINE**

FOLLOW US FOR THE LATEST UPDATES:



@uomstop1

FIND US ON FACEBOOK:



uomstop1



firstyearatunimelb

# Contacting Academic Staff

## Subject Coordinators

- **Your subject coordinators** will advise you on how to contact them are in the first week of classes
- **All staff** email addresses can be found using the University's online directory:  
[directory.unimelb.edu.au](https://directory.unimelb.edu.au)

***NOTE:*** Please do not contact academic staff about administrative issues. If an enrolment matter requires permission from academic staff, Stop 1 will consult the academic on your behalf.

# MAKE THE MOST OF YOUR STUDIES AT MBS

- Plan your studies
- Be an active learner
- Do your reading and class preparation
- Ask questions in class
- Participate in team activities
- Follow assessment guidelines
- Read your university emails - they contain important information
- Approach staff if you need help

## REMEMBER:

- We want you to succeed and are here to facilitate your learning.
- The more you put in to your studies, the more you will get out!



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# BE AN ACTIVE LEARNER

## WORKLOAD

Every student should devote no less than **9 hours study per subject** per week outside of the classroom.

A full-time study load of 4 subjects per semester requires at least **48 hours study per week** (12 hours in class + 36 hours outside of class).

## STUDY SKILLS

The University's **Academic Skills** team provide online resources, workshops and individual tutorials to improve your study skills and help you reach your academic potential.

Visit the website for more information: [services.unimelb.edu.au/academicskills](https://services.unimelb.edu.au/academicskills)



# PROGRAM STRUCTURE: 16 SUBJECT PROGRAM

**5 foundation subjects**

**3 core finance subjects**

**1 Capstone subject**

**3 finance electives**

**4 general electives**

Foundation subjects must be completed before advancing to compulsory finance subjects.

**IMPORTANT!**  
***FNCE90060 Financial Management is a prerequisite for all other finance subjects!***



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# PROGRAM STRUCTURE: 12 SUBJECT PROGRAM

**1 foundation subject**

**3 core subjects**

**1 capstone subject**

**4 finance electives**

**3 general electives**

## ADDITIONAL REQUIRED SUBJECTS

Students in the 150 point program who have *not* completed prior studies equivalent to any (one) of the following foundation subjects are required to complete that subject in their first semester of study:

- ACCT90004 Accounting for Decision Making,
- ECOM90009 Quantitative Methods for Business or;
- ECON90005 Managerial Economics.

If you are required to take one of these subjects, it will be credited towards your program as a general elective.

*If you are required to take one of these subjects, it will be noted in your letter of offer for the program.*

If your letter of offer *does not* list a required subject, you should follow the recommended study plan for your first semester.

# IMPORTANT ENROLMENT TERMINOLOGY

*All subjects have a combination of prerequisites, co-requisites and non-allowed subjects. These are listed in handbook: [handbook.unimelb.edu.au](http://handbook.unimelb.edu.au)*

**PREREQUISITE:** A prerequisite is a subject or combination of subjects that must be taken before enrolling in another subject.

**COREQUISITE:** A co-requisite is a subject or combination of subjects that must be taken before or at the same time as a subject.

- These enrolment restrictions are approved and set by the Academic Board of the university and, in general, cannot be waived or altered.
- In the Master of Management (Finance), prerequisites and co-requisites for core subjects are never waived.
- The prerequisites and co-requisites for elective subjects are rarely waived and only waived if there is strong academic evidence that a student has met the requirements on the basis of prior study.



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# ADVANCED STANDING

## What is Advanced Standing?

Students who have completed **undergraduate-level** subjects that are equivalent to compulsory MBS subjects (foundation or core subjects), may be granted subject **exemptions**. This does not reduce the number of subjects a student must complete, but allows them to take electives in place of the exempted subjects.

Exemptions are not granted for elective subjects.

Students who have completed **graduate-level** studies that are equivalent to compulsory MBS subjects may be offered **credit**. Credit **does** reduce the number of subjects a student must complete.

## If you have been granted Advanced Standing:

- This will be stated in your letter of offer for the program
- If you have received an exemption, contact Stop 1 to have the exempted subject replaced with an elective



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# ADVANCED STANDING

*All students are assessed for advanced standing when they apply for admission to an MBS program.*

If you haven't received advanced standing but believe you *are* eligible, you may submit an application for a second assessment online:

[students.unimelb.edu.au/admin/credit](https://students.unimelb.edu.au/admin/credit)

**IMPORTANT:** applications for advanced standing should only be submitted once, prior to commencing your program.

## Application requirements

Applications for advanced standing must include the following supporting documentation:\*

- Academic transcripts
- Detailed subject outline/s from a published university source (e.g. university handbook) for the year you completed the subject.
- Documents in a language other than English must be translated by a certified professional translator.

\*Students who completed their prior studies at UoM do not need to submit supporting documentation.



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# BEYOND THE BASICS: TIPS ON CHOOSING ELECTIVES

- ✓ Identify the subjects you have an interest in
- ✓ Check the pre-requisites
- ✓ Challenge yourself!

## Finance electives:

*[handbook.unimelb.edu.au/courses/mc-mgmtfin/subject-options](http://handbook.unimelb.edu.au/courses/mc-mgmtfin/subject-options)*

## Master of Management electives:

*[uom-handbook.herokuapp.com/master-of-management-general-electives](http://uom-handbook.herokuapp.com/master-of-management-general-electives)*



# CREATING YOUR CLASS TIMETABLE

- Students must enrol in subjects for the whole year
- Once enrolled, you must register in classes for Semester 1
- To register, log into the student portal [my.unimelb.edu.au](https://my.unimelb.edu.au) and select your preferred classes from the options available

Trouble  
registering in  
classes?



Log a **CREM** Request:  
[students.unimelb.edu.au/admin/registration](https://students.unimelb.edu.au/admin/registration)

## PLEASE NOTE:

- If you are unable to register for an elective because classes are full or clash with another subject, you must choose a different elective.
- If you are unable to register for a compulsory subject because classes are full or clash with another compulsory subject, log a registration enquiry.

# COURSE PLANNING WEBSITE

The **MBS Course Planning website** contains important study planning information for your program



**VISIT THE SITE FOR INFORMATION ABOUT:**

- **Subject selection**
- **Class registration**
- **Advanced Standing**
- **Recommended study plans**
- **Student Support**

[fbe.unimelb.edu.au/students/mbs#course\\_planning](https://fbe.unimelb.edu.au/students/mbs#course_planning)



# STUDENT CARD

You will need a UoM student card for administrative transactions, proof of identification for exams, access to study spaces and your library account. You should have your student card with you whenever you are on campus.

## How to get your student card

You will need to:

1. Complete your course enrolment, including enrolling into subjects.
2. Upload your photograph via the CaptureME portal.
3. Wait for a confirmation email (this can take up to 24 hours). The email will let you know how to receive your student card (i.e. via post or collection).

**Further information:** [students.unimelb.edu.au/admin/student-card](https://students.unimelb.edu.au/admin/student-card)



# My Unimelb

My Unimelb is your personal portal to your enrolment (study plan) and email. It can be accessed at [my.unimelb.edu.au](http://my.unimelb.edu.au) using your University email account username and password.

After your have completed your online enrolment, you can use My Unimelb to register for classes, change subjects and even update your address details.

The screenshot shows the my.unimelb.edu.au student portal. At the top left is the University of Melbourne logo. The main heading is "my.unimelb.edu.au". Below this is a "Welcome to the University of Melbourne's student portal" section. A paragraph explains that the portal provides a single place for students to access information and undertake studies. It lists various services available, such as viewing enrolment details, checking exam timetables, and managing library borrowing. A "Log on to my.unimelb" button is present. To the right, there is a "System status" box indicating that all students systems are currently working. Below the welcome section is a "Key features" grid with icons and descriptions for: Customise your view, Emails & calendar, Notices, Student admin, Library, Campuses & services, Mobile site, Research, and Learning space. At the bottom, it says "And more coming soon..." with icons for mobile, research, and learning space.

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## my.unimelb.edu.au

### Welcome to the University of Melbourne's student portal

The student portal provides a single place for you to access all the information you need to enjoy and undertake studying at the University of Melbourne.

You can view and manage your personal and enrolment details, check your exam timetable and results, manage your library borrowing, access careers and accommodation information as well as follow University news and activities on social media sites like Facebook.

If you are unable to log in, please go to <http://accounts.unimelb.edu.au> and reset your password. If you continue to experience difficulty, please contact 13 MELB (13 6362).

If you are a University of Melbourne staff member responsible for managing my.unimelb please visit the [Support Portal](#).

[Log on to my.unimelb](#)

**System status**

All students systems are currently working

[View system status details](#)

#### Key features

- Customise your view**  
Tailor my.unimelb screens to view what matters to you in the order you want.
- Emails & calendar**  
Access your university emails and calendar right from my.unimelb.
- Notices**  
Receive messages from the university specifically targeted to you based on your degree, studies, campus, etc.
- Student admin**  
Manage your enrolment, view information regarding your timetable, exams, results, graduation, fees and much more.
- Library**  
View and manage your University of Melbourne library borrowings, search the catalogue and access the main library services available to students.
- Campuses & services**  
Get quick access to all the campuses maps and services available to students regarding accommodation, careers, health & wellbeing, etc.
- Mobile site**  
Access my.unimelb on the go with a site especially made for mobile devices like iPhones and Android phones.
- Research**  
Available to Postgraduate Research students only. Manage your research details and workflow and access information about funding, scholarships, etc.
- Learning space**  
Learning space provides a range of online tools to support your studies.

And more coming soon...

# THE BLOOMBERG SYSTEM

**The Department of Finance and Bloomberg are pleased to offer Introductory Bloomberg Training for new graduate students.**

The following topics will be covered during the session:

- Basic Bloomberg Logic and Navigation
- Finding Securities and Specific Searches
- Bloomberg Data in Excel
- Bloomberg Charts and including these in reports

## **WHEN:**

12.30pm – 2.00pm,  
Tuesday, 3 October  
2017

## **WHERE:**

An email will be sent to all finance students with venue details closer to the date of the event.



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The background of the entire image is a collage of various mathematical formulas and diagrams. Visible formulas include  $E_k = \frac{m\dot{v}^2}{2}$ ,  $G \cdot \frac{d^2y}{dx^2} = N - \dots$ ,  $\lim_{n \rightarrow \infty} \frac{(2)^n}{n} = 0$ ,  $m = \frac{G}{g}$ ,  $|a_n - a| < \epsilon$ ,  $\vec{v} = (\dot{v}_0 - at^2)\vec{i}$ ,  $t = \dot{v}_0 - at^2$ ,  $\frac{1}{n} < \delta$ ,  $x = \dot{v}_0 t - at^2$ ,  $m_1(l - S) - m_2 S_c = 0$ ,  $\lim_{n \rightarrow \infty} \frac{(2)^n}{n} = 0$ ,  $|a_n - a| < \epsilon$ ,  $\vec{v} = (\dot{v}_0 - at^2)\vec{i}$ ,  $\lim_{n \rightarrow \infty} \frac{(2)^n}{n} = 0$ ,  $|a_n - a| < \epsilon$ ,  $\vec{v} = (\dot{v}_0 - at^2)\vec{i}$ ,  $\lim_{n \rightarrow \infty} \frac{(2)^n}{n} = 0$ ,  $|a_n - a| < \epsilon$ ,  $\vec{v} = (\dot{v}_0 - at^2)\vec{i}$ . Diagrams include a vector diagram with  $\Delta v_i$  and a circular diagram with  $|a_n - a| < \epsilon$ .

**MATHS  
REFRESHER  
WORKSHOPS**

Presenters:  
Dr Andre Gyga  
& Ian O'Connor

**INTRODUCTION TO BUSINESS MATHEMATICS**

Thursday 20 July, 9:30am – 11:15am

**BUSINESS MATHEMATICS**

Thursday 20 July, 1:30pm – 2:45pm

**BUSINESS STATISTICS PART 1**

Friday 21 July, 9:30am – 11:15am

**BUSINESS STATISTICS PART 2**

Friday 21 July, 1:30pm – 2:45pm

**VENUE:** all workshops are held in the Prest Theatre, FBE Building

QUESTIONS?

