MASTER OF MANAGEMENT
MASTER OF MANAGEMENT (HR)
MASTER OF MANAGEMENT (MARKETING)
Assoc. Professor Vikram Bhakoo

WELCOME TO THE WORLD CLASS
THE PROGRAM DIRECTOR

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THE WORK WORLD IS CHANGING!!
THE WORLD IS INDEED CHANGING

WELCOME TO THE WORLD CLASS
MBS.UNIMELB.EDU.AU
THE PROGRAM

You are here to:

• Acquire the knowledge and professional skills that will prepare you for a leadership role in your chosen specialisation.

• Develop sufficient understanding across a range of business areas to apply your specialist knowledge in a whole of business setting.
SPECIALISATIONS

Why study....

• Management?
• Marketing?
• Human Resources?
The MBS Course Planning website contains important study planning information for your program.

VISIT THE COURSE PLANNING SITE FOR INFORMATION ON:

- Subject selection
- Class registration
- Advanced Standing
- Recommended study plans
- Student Support

fbe.unimelb.edu.au/students/mbs
GET THE MOST OUT OF YOUR STUDIES AT MBS

• Plan your studies
• Be an active learner
• Do your reading and class preparation
• Ask questions in class
• Participate in team activities
• Follow assessment guidelines
• Read your university emails - they contain important information
• Approach staff if you need help

REMEMBER:
• We want you to succeed and are here to facilitate your learning.
• The more you put in to your studies, the more you will get out!
Workload

Every student should devote no less than **9 hours study per subject** per week outside of the classroom.

A full-time study load of 4 subjects per semester requires at least **48 hours study per week** (12 hours in class + 36 hours outside of class).

Study Skills

The University’s **Academic Skills** team provide online resources, workshops and individual tutorials to improve your study skills and help you reach your academic potential.

Visit the website for more information: [services.unimelb.edu.au/academicskills](services.unimelb.edu.au/academicskills)
All Master of Management students complete foundation subjects in their first semester of study. The number and type of foundation subjects that you must complete depends on your program length & specialisation.

### 1.5 YEAR PROGRAMS

2 foundation subjects
- Managing for Value Creation
- Business Analysis & Decision Making

### 2 YEAR PROGRAMS

4 foundation subjects
- Managing for Value Creation
- Business Analysis & Decision Making
- And 1 of:
  - Accounting for Decision Making
  - Managerial Economics
  - Fundamentals of Finance
  - Financial Management
- And 1 of:
  - Managing People
  - Managerial Psychology

*Excludes Master of Management (HR) which has only 3 foundation subjects.*
Each program specialisation has a unique set of core subjects

- Students in 2 year programs must complete their core subjects after their foundation subjects
- Students in 1.5 year programs complete foundation and core subjects concurrently

**MARKETING**
- Management Competencies
- Marketing Management
- Consumer Behaviour
- Marketing Research

**HUMAN RESOURCES**
- Management Competencies
- Managing People

**MANAGEMENT**
- Management Competencies
- People and Change
- Project Management
- Marketing Management
Master of Management programs comprise two types of electives: **Discipline electives** and **general electives**.

**General electives**
- Choose electives in accounting, finance, management, HR, economics or marketing from the Master of Management general elective list.
- Students must meet subject prerequisites before enrolling.

**Discipline electives**
- Students must complete a fixed number of electives in the discipline of their program specialisation.
- The number required depends on program specialisation and length.

- Visit the MBS Course Planning website for 2017 electives lists and recommended study plans.
- Check the online handbook for subject prerequisites.
TIPS ON CHOOSING ELECTIVES

- Identify the subjects you have an interest in
- Check pre-requisite requirements
- Challenge yourself!
Contacting Academic Staff

Program Director
Associate Professor Vikram Bhakoo
E: vbhakoo@unimelb.edu.au
P: 8344 5320

Subject coordinators

- **Subject co-ordinators** will advise you on how you can contact them and/or what their consultation times are in the first week of classes
- **All staff** email addresses can be found using the University’s online directory directory.unimelb.edu.au
Your student services
online, on the phone and in person

Find all of your Uni info online
students.unimelb
Comprehensive website for current students at Melbourne

Check our FAQs or ask online
ask.unimelb
University’s knowledge database

Call us
13 MELB (13 6352)
Outside Australia: +61 3 9035 5511
9am – 5pm
Monday to Friday

Join a chat
9am – 7pm
Monday to Friday

Visit us from 9am – 5pm, Monday to Friday

Stop 1 at PARKVILLE
All students
757 Swanston Street
(Main entrance off Grattan Street)

Stop 1 at SOUTHBANK
VCA and MCM students only
234 St Kilda Road, Southbank
(Elisabeth Murdoch Building)

Health and Wellbeing services
All students
138 Cardigan Street, Carlton

GET UPDATES ONLINE

FOLLOW US FOR THE LATEST UPDATES:
@uomstop1

FIND US ON FACEBOOK:
uomstop1
firstyearatunimelb
My Unimelb is your personal portal to your enrolment (study plan) and email. It can be accessed at my.unimelb.edu.au using your University email account username and password.

After your have completed your online enrolment, you can use My Unimelb to register for classes, change subjects and even update your address details.
CREATING YOUR CLASS TIMETABLE

- Students must enrol in subjects for the whole year
- Once enrolled, you must register in classes for Semester 1
- To register, log into the student portal my.unimelb.edu.au and select your preferred classes from the options available

PLEASE NOTE:

- If you are unable to register for an elective because classes are full or clash with another subject, you must choose a different elective.
- If you are unable to register for a compulsory subject because classes are full or clash with another compulsory subject, log a registration enquiry.

Trouble registering in classes?

Log a CREM Request: students.unimelb.edu.au/admin/registration
What is Advanced Standing?

Students who have completed **undergraduate-level** subjects that are equivalent to compulsory MBS subjects (foundation or core subjects), may be granted subject **exemptions**. This does not reduce the number of subjects a student must complete, but allows them to take electives in place of the exempted subjects.

Students who have completed **graduate-level** studies that are equivalent to compulsory MBS subjects may be offered **credit**. Credit **does** reduce the number of subjects a student must complete.
ADVANCED STANDING

If you haven’t received advanced standing but believe you are eligible, you may submit an application for a second assessment online: students.unimelb.edu.au/admin/credit

Application requirements

Applications for advanced standing must include the following supporting documentation:

- Academic transcripts
- Detailed subject outline/s from a published university source (e.g. university handbook) for the year you completed the subject.
- Documents in a language other than English must be translated by a certified professional translator.

*Students who completed their prior studies at UoM do not need to submit supporting documentation.

IMPORTANT: applications for advanced standing should only be submitted once, prior to commencing your program.
STUDENT CARD

You will need a UoM student card for administrative transactions, proof of identification for exams, access to study spaces and your library account. You should have your student card with you whenever you are on campus.

How to get your student card

You will need to:

1. Complete your course enrolment, including enrolling into subjects.
2. Upload your photograph via the CaptureME portal.
3. Wait for a confirmation email (this can take up to 24 hours). The email will let you know how to receive your student card (i.e. via post or collection).

Further information: students.unimelb.edu.au/admin/student-card
MATHS REFRESHER WORKSHOPS

INTRODUCTION TO BUSINESS MATHEMATICS
Wednesday 22 February, 9:30am – 11:15am
Prest Theatre, FBE Building

BUSINESS MATHEMATICS
Wednesday 22 February, 11:45am – 1:30pm
Prest Theatre, FBE Building

BUSINESS STATISTICS PART 1
Friday 24 February, 9:30am – 11:15am
Prest Theatre, FBE Building

BUSINESS STATISTICS PART 2
Friday 24 February, 11:45am – 1:30pm
Prest Theatre, FBE Building

Presenters:
Dr Andre Gygax
& Ian O’Connor
QUESTIONS?